

# The Klyberg Fund for Educational Access



Thanks to a generous bequest from former director, longtime supporter, and friend Albert T. Klyberg, the Rhode Island Historical Society has created a fund to help defray the cost of transportation for Rhode Island Title I schools to attend enrichment programs at the John Brown House Museum, the Museum of Work & Culture, and the Robinson Research Center. Guidelines and application instructions can be found below. [In addition, there are limited transportation funds for Rhode Island educational organizations outside of the traditional K-12 system. Please call the contact listed at the bottom of this page for the location you plan to visit to discuss your needs.]

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## Fund Guidelines for K-12 schools:

- The fund is available for **Rhode Island Title I** designated schools.
- Awardees are limited to one grant of up to \$400 for a trip to the Museum of Work & Culture in Woonsocket, in addition to one grant of up to \$400 for a trip to either the John Brown House Museum or the Robinson Research Center in Providence. (Awardees may also select a combination trip in Providence that includes both the John Brown House Museum and the Robinson Research Center – contact Jennifer Davis for details).
- Award limits are per school year, per school.
- Applications are reviewed during normal office hours on a “first-received, first-funded” basis until available funds are depleted.
- We suggest you submit your request for transportation funds when you sign up for your program. Consideration will only be given once your program has been scheduled. You will be given the option to cancel your program if your ability to attend is contingent on receiving a transportation award.
- Application instructions can be found on the reverse of this document, and must be returned to your program location contact (see contact information at the bottom of this page)
- **Buses are secured by the teachers through their District’s Transportation Department.**
- RIHS does not have a bus and provides only the funding to cover transportation costs.
- RIHS cannot assume any unexpected costs resulting from trip delays or changes in schedule, and does not pay late fees.
- For funds that are awarded, an invoice must be submitted to your location contact for reimbursement within forty-five (45) days of the date the field trip was completed or risk losing your award. Please call your location contact if you have issues meeting this deadline. RIHS will reimburse the invoice within thirty (30) days of receipt.
- After the trip, teachers are encouraged to send student letters, drawings, and digital photos about their experience to their location contact. These inspire new donors to keep the awards going into the future.

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## RIHS Location Contact Information:

**John Brown House Museum & Walking Tours**  
52 Power Street, Providence, RI 02906  
Tour Coordinator: [jbh@rihs.org](mailto:jbh@rihs.org)  
ph: 401-273-7507 x362 fax: 401-270-7190

**Robinson Research Center**  
121 Hope Street, Providence, RI 02906  
Michelle Chiles: [mchiles@rihs.org](mailto:mchiles@rihs.org)  
ph: 401-273-8107 x410

**Museum of Work & Culture**  
42 S. Main Street, Woonsocket, RI 02895  
Sarah Carr: [scarr@rihs.org](mailto:scarr@rihs.org)  
ph: 401-769-9675 x212



THE RHODE ISLAND HISTORICAL SOCIETY  
IN ASSOCIATION WITH THE SMITHSONIAN INSTITUTION

# The Klyberg Fund for Educational Access Application Form

## CONTACT INFORMATION

Today's Date: \_\_\_\_\_

Teacher/Contact Name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

## FUNDING

Title I ?  Yes  No

(if no, the school is not eligible to receive an award)

Has the school received a Klyberg Award from RIHS this school year?  Yes  No

If Yes, how much? \_\_\_\_\_

(refer to guidelines for maximum amount of funds allowed)

## CONFIRMED & RESERVED TRIP DETAILS

Information about the program already reserved with us

RIHS program location (select all that apply to this visit):

- John Brown House Museum / Walking Tours
- Robinson Research Center
- Museum of Work & Culture

RIHS program requested:

\_\_\_\_\_

Date(s) of RIHS program: \_\_\_\_\_

Grade: \_\_\_\_\_

Number of students: \_\_\_\_\_

Number of adults: \_\_\_\_\_

## BUS INFORMATION

Number of buses: \_\_\_\_\_

Price per bus: \_\_\_\_\_

Total award requested (up to \$400): \_\_\_\_\_

Bus Provider: \_\_\_\_\_

Submit your application based on your reserved program location:

### John Brown House Museum & Walking Tours

52 Power Street, Providence, RI 02906

Tour Coordinator: jbh@rihs.org

ph: 401-273-7507 x362 fax: 401-270-7190

### Robinson Research Center

121 Hope Street, Providence, RI 02906

Michelle Chiles: mchiles@rihs.org

ph: 401-273-8107 x410

### Museum of Work & Culture

42 S. Main Street, Woonsocket, RI 02895

Sarah Carr: scarr@rihs.org

ph: 401-769-9675 x212