Should you have any questions please contact Rights & Reproductions during our regular business hours:
Wednesday and Friday, 10:00 AM - 5:00 PM, and Thursday, 12:00 PM - 6:00 PM. The following list is of the most requested image sizes and uses, for other sizes, formats and uses please contact the Rights & Reproductions Office.

- Do not send payment with the Application for Rights & Reproductions.
- You will receive a quote in 3 to 7 business days.
- Your order will take 4 to 6 weeks to complete after receipt of payment
- Prices do not include sales tax.

**MATERIAL FEES**

*Color or black and white*

<table>
<thead>
<tr>
<th>Digital Image</th>
<th>Prep</th>
<th>1-4 images</th>
<th>5-10 images</th>
<th>11 or more images</th>
</tr>
</thead>
<tbody>
<tr>
<td>JPEG (300 dpi)</td>
<td>Prep</td>
<td>$25</td>
<td>$10</td>
<td>$25</td>
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</tbody>
</table>

**Prints**

<table>
<thead>
<tr>
<th>8” x 10”</th>
<th>8” x 12”</th>
<th>10” x 15”</th>
<th>11” x 14”</th>
<th>16” x 20”</th>
<th>20” x 24”</th>
<th>20” x 30”</th>
</tr>
</thead>
<tbody>
<tr>
<td>$25</td>
<td>$26</td>
<td>$35</td>
<td>$42</td>
<td>$66</td>
<td>$78</td>
<td>$120</td>
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</tbody>
</table>

**Microfilm**

*Additional fees will be charged if microfilm must be retrieved from storage.*

| 35 mm | $58 |

**USAGE FEES**

<table>
<thead>
<tr>
<th>Textbooks, Catalogs, Periodicals</th>
<th>COMMERCIAL</th>
<th>NON-PROFIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 3,000</td>
<td>$25</td>
<td>$10</td>
</tr>
<tr>
<td>3,001-5,000</td>
<td>$50</td>
<td>$20</td>
</tr>
<tr>
<td>5,001 and up</td>
<td>$75</td>
<td>$30</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Books, Magazines, Posters, Postcards, Record Covers, Brochures</th>
<th>COMMERCIAL</th>
<th>NON-PROFIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to 5,000</td>
<td>$75</td>
<td>$25</td>
</tr>
<tr>
<td>5,001-10,000</td>
<td>$100</td>
<td>$50</td>
</tr>
<tr>
<td>10,001-99,999</td>
<td>$125</td>
<td>$75</td>
</tr>
<tr>
<td>100,000 and up</td>
<td>$150</td>
<td>$100</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Book Jacket or Magazine Cover</th>
<th>COMMERCIAL</th>
<th>NON-PROFIT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dept. Approval</td>
<td>Dept. Approval</td>
<td></td>
</tr>
</tbody>
</table>

| Dissertation                  |            |            |
| Flash                         |            |            |

| Display                        |            |            |
| Scholarly Exhibition           | $25        | $10        |
| Education                      | $35        | $10        |
| Trade Show/Promotional         | $150       | $75        |
| Retail Décor                   | $100       | $25        |
| Office Décor                   | $40        | $25        |
| Home Décor                     | N/A        | $10        |

**PREPARATION FEES**

<table>
<thead>
<tr>
<th>Prep</th>
<th>1-4 images</th>
<th>5-10 images</th>
<th>11 or more images</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prep</td>
<td>$5</td>
<td>$10</td>
<td>$25</td>
</tr>
</tbody>
</table>

**NEW PHOTOGRAPHY FEES**

*This fee may be charged if a work must be retrieved from storage or installation, if a three-dimensional object must be set up, or if an item is fragile. This fee is charged at an hourly rate.*

<table>
<thead>
<tr>
<th>Prep</th>
<th>Photography</th>
<th>Preparation</th>
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</thead>
<tbody>
<tr>
<td>Prep</td>
<td>$70 and up</td>
<td>$25 and up</td>
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</tbody>
</table>

**POSTAGE FEES**

<table>
<thead>
<tr>
<th>Prep</th>
<th>Standard USPS</th>
<th>Fed Ex</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prep</td>
<td>$10</td>
<td>$25</td>
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</tbody>
</table>